



ASSEMBLY INSTRUCTIONS FOR YOUR SHADED PENDANT

IMPORTANT SAFETY INSTRUCTIONS:

- * These instructions are provided for your safety. It is very important that they are read completely before beginning the installation of your fixture.
- * WE STRONGLY RECOMMEND INSTALLATION BY A LICENSED ELECTRICIAN.
- * If any special control devices are used with this fixture, follow the instructions carefully to assure full compliance with N.E.C. requirements. If there are any questions, contact a qualified electrical contractor.
- * This fixture is U.L. rated for dry locations.

ASSEMBLY INSTRUCTIONS:

1. SHUT OFF THE MAIN ELECTRICAL SUPPLY AT FUSE BOX/ CIRCUIT BREAKER.
 2. Remove all parts from carton. Do not throw away any parts.
 3. Affix cross bar (A) (including threaded tube (B) and hang straight (F)) to ceiling outlet box using mounting screws (C) provided.
 4. Tube (N) will be used with your Chrissy shade, Tube (O) will be used with your Janet or Jack shade. Disregard tube (O) if pairing metal parts with the Chrissy Shade.
 5. Tube (O) (shorter in length) is required to use with your Janet or Jack Shade. Install tube (O) by unthreading tube (N) (longer in length) from housing (Q). Remove threaded washers (K) and (L), plus threaded nipple (J) from tube (N). Guide wiring through threaded nipple (J) and thread nipple (J) into tube (O). Thread tube (O) onto threaded nipple of housing (Q).
 6. Measure desired drop for fixture to hang and add/remove extension tubes (I). Guide wiring through extension tubes before threading tubes together. ****ADD/REMOVE EXTENSIONS:** (Un)Thread the threaded nipple of one extension into the threaded opening of the next extension. Make sure wiring is pulled tight when threading extensions together to prevent damage to the wire**
 7. Thread bottom extension tube (I) onto the threaded nipple (J).
 8. Carefully guide extension tubes (I) through opening of shade to allow split washer (M) to rest between threaded washers (K) and (L).
 9. Secure position of shade by turning shade washer (K) clockwise until it rests firmly against split washer (M) and threaded washer (L). Slide collar (E) and canopy (D) down extension rods (I) and let rest on the shade.
 10. Lift fixture to ceiling and secure quick link (G) to hang straight (F) and loop (H).
 11. Guide wiring from fixture through threaded tube (B).
 12. Cut the cord to the desired length to make electrical connections. Note: At least 8 inches of wire is needed to make proper electrical connections.
 13. Make proper electrical connections described in steps 13-15.
A LICENSED ELECTRICIAN IS RECOMMENDED.
 14. Attach ground wire from fixture (green or silver in color) to ground wire from outlet box. Fasten wires together with wire nut (R) and tightly wrap connection with electrical tape.
 15. Attach hot wire from fixture (black in color or smooth side of wire) to hot wire from outlet box. Fasten wires together with wire nut (R) and tightly wrap connection with electrical tape.
 16. Attach neutral wire from fixture (white in color or ribbed side of wire) to neutral wire from outlet box. Fasten wires together with wire nut (R) and tightly wrap connection with electrical tape.
 17. Carefully push wire connections back into the ceiling outlet box.
 18. Slide canopy (D) up extension tubes (I) and hold firmly against ceiling. Slide collar (E) up extension tubes (I) and thread onto hang straight (F), securing canopy (D) against ceiling.
 19. Install four 13W Max LED (60W Max incandescent) candelabra base bulb into sockets (P).
 20. Reconnect main electrical supply from the fuse box/ circuit breaker and test the fixture.
- ***To clean, use soft cloth only. Do not use any chemical or abrasive cleaners.***

