Flow

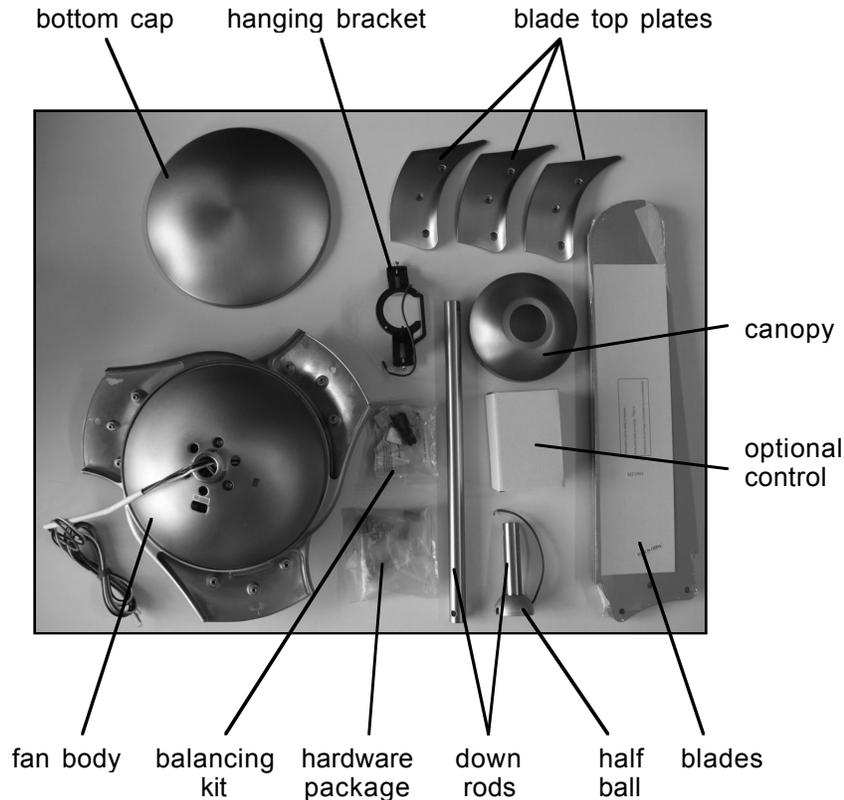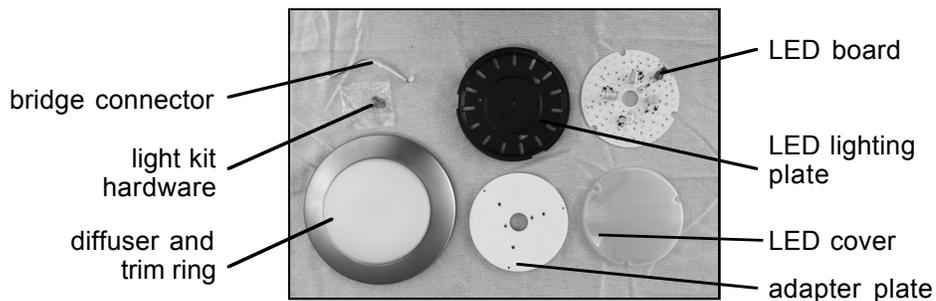## Flow Fan- Installation instructions

Should you have any questions or difficulty installing your new fan,
please contact Modern Fan Co. customer service immediately.

Note: Power supply must be turned off prior to any contact with electrical wires. It is recommended that a licensed electrician be hired to install your ceiling fan.

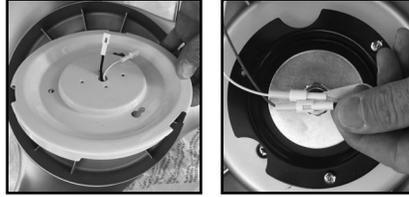**(1)** Remove and identify contents of carton.

bottom cap   hanging bracket   blade top plates

canopy

optional control

fan body   balancing kit   hardware package   down rods   half ball   blades

---

(2) If installing an optional light kit, begin by identifying all parts. Then follow steps **(a)** through **(e)**. Otherwise, skip to step **(3)**.

bridge connector

LED board

light kit hardware

LED lighting plate

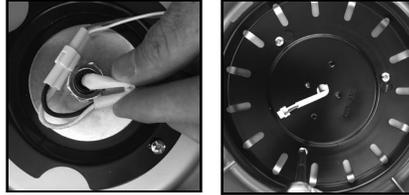diffuser and trim ring

LED cover

adapter plate

LED Light Kit Installation-

Depending on when your fan was produced, several of these steps (a) through (c) may already have been completed for you prior to shipment.
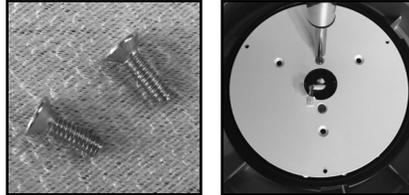
(a) Remove standard lighting plate. Set screws aside for attachement of LED lighting plate. Then join bridge connector with light kit lead wires coming out of fan.
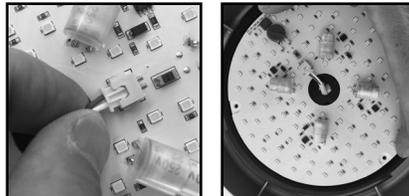
(b) Position (and fold) wire connectors in cavity above large washer. Route 2-pin end of bridge connector through center hole of LED lighting plate and attach to fan using screws from prior step. Take care that wires are clear of attachement area in remain in center cavity.
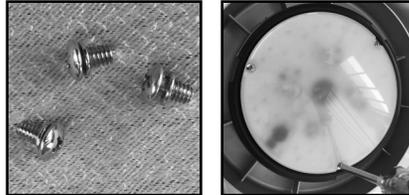
(c) Using counter sink screws from light kit hardware pack, attach adapter place to lighting plate.

(d) Carefully insert 2-pin connector to LED board. Position LED board on adapter plate so that three cutouts are positioned over attachment holes. Feed slack in bridge connector back into cavity behind LED lighting plate..

(e) Position LED cover over LED board so that attachment holes are aligned with cutouts and holes in adapter plate. Using three small pan head screws, secure LED cover and LED board to adapter plate.
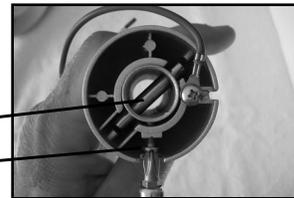
(3) Carefully place fan body face down on packaging. Remove the stopper screw and loosen the set screw on the fan collar. Set the stopper screw aside for step **(5)**.

stopper screw

set screw

(4) Remove stopper pin and half ball from small down rod by loosening set screw on half ball. Set parts aside for reinstallation in step **(7)**.

stopper pin

set screw

(5) Run fan wires through selected down rod. Reinstall stopper screw from step **(3)** and firmly tighten set screw on fan collar against down rod.

Note: If ceiling height allows, using a longer down rod will increase airflow and efficiency.

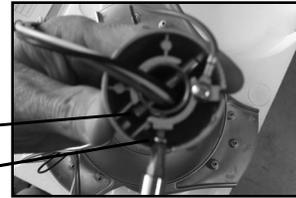**(6)** Slide fan canopy over down rod and carefully rest on top of fan body.

canopy

(7) Reinstall half ball from step **(4)** on end of down rod. Be sure that stopper pin is inserted through down rod and seated in half ball. Tighten set screw against down rod.

stopper pin

set screw

(8) Using blade top plates and blade screws from hardware package, secure each of three blades to rotor arms.

(9) Using machine screws from hardware package or existing screws in junction box, securely attach hanging bracket to ceiling junction box.

(10) Lift fan to ceiling and set half ball in the hanging bracket so that the ridge on the edge of the hanging bracket is seated in the slotted channel in the half ball.
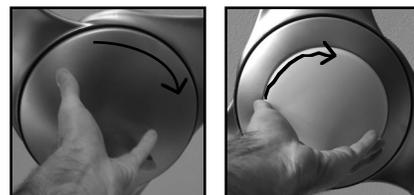
channel and ridge

(11) With fan safely suspended by bracket, make wire connections with wire nuts included in hardware package as described in the **Control Installation Instructions**. If using optional #003, #004 or #005 controls, the receiving unit should be placed inside the arms of the hanging bracket and connected at this time.

(12) Remove set screws on the sides of the hanging bracket. Lift canopy to ceiling. Align slots on side of canopy with set screws on hanging bracket, reinstall and tighten set screws to hold canopy in place.
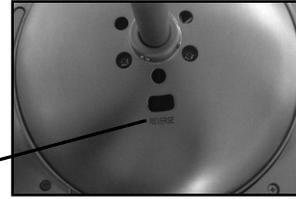
set screw

(13) Install bottom cap (if not using light kit) or light kit diffuser. Attach by aligning tabs on cap or diffuser with slots in lighting plate and rotating clockwise until cap (or diffuser) comes to a stop. Do not over tighten.

(14) Install optional wall control as described in the control installation instructions (unless using handheld remote control only).

(15) Your fan is reversible for summer and winter operation. The reverse switch is located on the top of the fan body. When reading the REVERSE label, the LEFT position is for summer and the RIGHT position is for winter.

reverse switch

(16) The rotor and motor of your fan have been dynamically balanced at the factory. In addition, the blades have been matched to the nearest gram to ensure a well balanced ceiling fan. Furthermore, a blade balancing kit has been included with your fan. Please refer to the instructions packaged with the balancing kit should your fan require additional balancing.

THE
MOD-
A Collection of ERN
Ceiling Fans
FAN Designed by
Ron Rezek
CO